

Minutes of the Beta Eta of Tau Kappa Epsilon Board of Advisors Meeting 10:00 AM, 04/29/18
 #3 Fraternity DR

Purpose: Conduct the necessary business of Missouri School of Mines Teke, Inc. to enable the Beta Eta Chapter of Tau Kappa Epsilon to contribute to the advancement of Missouri S&T and society through the personal growth of our members, and service to others.

Member Role	Present	
Absent		
Steve Bahr Chairman	X	
Ryan Rzadca Vice Chairman		X
Jeff Steinhart Treasurer	X	
Ryan Elam Secretary		X
Darryl Brinkmann Chapter Advisor	X	
Mark Fitch Faculty Advisor		X
Dave Bernhard House Operations	X	
John Eash Rush Advisor		X
Drew Hall Alumni President	X	
Mike McEvily Member At-Large (via phone)	X	
Josh Nixon Member At-Large (via phone)	X	
Mike Taylor Operations Advisor	X	
Ivan Mathews Member At-Large	X	
Will Ruzicka Member At- Large	X	
Curt Costello Member At-Large		X

Mark Downer Member At-Large		X
Colton Gholson Prytanis	X	
Preston Walden Crysophylos	X	

1. Acceptance of Previous Meetings Minutes

Motion by Brinkmann to accept the previous meetings minutes, Second by Bernhard, Passed Unanimously

2. Executive Report

1. Officer reports:
 - a. Officer Transitions
 - i. New officers have been transitioned and have looked over the one year plan and will make adjustments to the one year plan
 1. A revised one year plan will be sent out by Monday, May 21
 - b. Newly Initiated Spring Class
 - i. We initiated 3 men into the Spring 2018 Class
 1. There are still 2 non initiated members
2. Budget report
 - a. Budget is on track for May, there should be a slight surplus
 - b. Working on pulling documents from members with large outstanding dues
 - c. Everyone has paid their monthly dues except for one member
 - i. Working on a solution for that member and we should have it figured out before the end of the semester
 - ii. People still need to pay a little bit of money to be current

3. Housing Report

1. Maintenance Contracts (Yearly)
 - a. White Mechanical contract still needs to be signed
 - b. Otis (elevator) contract has not been signed
 - c. Ozark Fire Protection contract has not been signed
 - d. Daniel's Lawn Care contract has been signed
 - e. Tech Electricronic contract has been signed
 - i. Bills have been sent to the house, need to be sent to the BOA
2. System Manual
 - a. All system files are on the Google Drive
3. Shutdown Procedure

- a. Procedures for shutdown will be finalized Friday, May 12
- 4. End of year move out / inspection procedure
 - a. Room check out sheet has been developed
 - i. The number of desks, wardrobes, and desks must be the same as the number of people living in the room
 - ii. Everyone in the room must be paid current
 - iii. Tech Electronics contact information will be updated to include people living in house over the summer
 - b. BOA walkthrough will take place Saturday, May 19
 - i. Steve Bahr, Dave Bernhard, and Ethan Harris will participate in the walkthrough
- 5. Summer residence
 - a. Colton Gholson will get a list of people living in house over the summer to the BOA by the end of the week
 - i. Tristan Nash, Joshua Cash, Preston Walden, Andy Krawczyk, and Austin Katzenberger
 - b. Professional Cleaning/Repairs will begin the first week of August
 - c. Members living in the house over the summer will be required to keep the house clean by the standards of the house manager
 - d. Thermostats over the summer should be adjusted to accommodate for the number of members in the house while also being cost effective
 - i. Thermostats will be set to 78 degrees

4. Alumni Report

- 1. Alumni association report
 - a. Alumni Golf Outing Saturday June 16th
 - i. 7 actives have volunteered to help
 - 1. 1 will need to take pictures
 - b. Two cornhole sets will be donated to the house
 - i. Alumni will use them for alumni events
- 2. Alumni workday this summer
 - a. Prioritized list of projects would be needed to get funding as quickly as possible
 - b. Date decided: June 9th
- 3. Mentoring program
 - a. Alumni approve of the idea

5. Operations Report

- 1. Rush Report
 - a. 3 people signed for the fall class
 - b. 5 outstanding bids

- c. There are pro days every Friday in June
 - d. Rush events over the summer have been planned but we are still looking for KC hosts
 - e. Several rush dinners are planned for the next couple of weeks
2. Grades Report
- a. Projected to be just below a 3.0
 - b. Study room project
 - i. Turning the formal chapter room into a study room
 - ii. Survey was sent out to the active chapter on what they would like to see
 - 1. Actives requested white boards, computers, noise cancelling insulation
 - 2. A budget has been created
 - iii. Would need to find a way to make the room noise cancelling while keeping the room looking tasteful
 - 1. Curtains for the windows
 - 2. Carpet Tiles

6. Old Business

- 1. Camera policy - vote

Motion to accept Camera policy by Darryl Brinkmann, seconded by Jeff Steinhart, Passed Unanimously

7. New Business

- 1. EM Harris walk through
 - a. Darryl Brinkmann will reach out to EM Harris to find a date, will look for a date in June
- 2. Appeals for members wanting to move out of house
 - a. We have 37 members that want to move into the house next semester
 - b. 10 members want to move out (one of those is a Co-op)
 - c. Colton Gholson will draft up an out of house member expectation
 - i. Violation of these expectations would be at risk of being moved to inactive status or blacklisted
 - d. Appealing members
 - i. Tristan Nash - *Approved*
 - ii. Jacob Stauffer - *Approved*
 - iii. Noah Williams - *Approved*
 - iv. Alberto Rojo - *Approved*
 - v. Joshua Cash - *Approved*
 - vi. Brady Hughes - *Approved*

- vii. Matthew Jefferson - *Approved*
 - viii. Dalton Adamson - *Approved*
 - ix. Anthony Wahby - *Approved*
3. Paying Leadership Academy dues
- a. \$150 fee for members to attend
Motion to accept payment by Joshua Nixon, seconded by Jeff Steinhart, passed unanimously
4. Schedule for next mtg
- a. Sunday, August 12
Contingent on the back to school BBQ being the day before, in person meeting for those who can attend

8. Remarks for the good of the board

- 1. New BOA members still need to be added to the listserv