



Meeting Minutes of the Beta-Eta Chapter of Tau Kappa Epsilon Fraternity Board of Advisors

Date and Time: December 2, 2018, 10:00 A.M. CST

Location: #3 Fraternity Drive, Rolla, MO 65401 and remotely via Zoom Video Conferencing

Purpose: Conduct the necessary business of Missouri School of Mines Teke, Inc. to enable the Beta-Eta Chapter of Tau Kappa Epsilon Fraternity to contribute to the advancement of the Missouri University of Science and Technology and society through the personal growth of our members and service to others.

The meeting was called to order at 10:12 A.M. by Chairman Steve Bahr.

1. Attendance Report

Member	Role	Present	Absent
Steve Bahr	Chairman	X	
Ryan Rzdca	Vice Chairman	X	
Joshua Nixon	Secretary	X	
Jeff Steinhart	Treasurer	X	
John Eash	Rush Advisor	X	
Dave Bernhard	House Management Advisor	X	
Darryl Brinkmann	Chapter Advisor	X	
Mark Fitch	Faculty Advisor	X	
Drew Hall	Alumni Association President	X	
Griffin Elliott	Chapter Prytanis	X	
Alex Gehrin	Chapter Crysophylos	X	
Mike McEvilly	Member-at-Large		X



Mark Downer	Member-at-Large	X	
Rob Starrett	Member-at-Large	X	
Curt Costello	Member-at-Large		X
Ryan Elam	Member-at-Large		X
Will Ruzicka	Member-at-Large	X	
Ivan Matthews	Member-at-Large	X	
Michael Taylor	Member-at-Large	X	

A quorum of members was determined as present, and the meeting could conduct business.

2. Acceptance of Previous Meeting Minutes

Motion by Mark Fitch to accept the previous meeting minutes. Seconded by Michael Taylor. Passed unanimously.

3. Executive Report

i. Chapter Operations

- November Goals (completed):
 - A new academic policy was established by the Chapter Hypophetes (Chaplain).
 - Intermural participation has been improved.
 - Adopt-a-Family preparatory work for Christmas philanthropy event has been completed.
- December Goals:
 - Establish communication with Kappa Sigma's president regarding sidewalk construction.
 - Complete yearly plans for newly elected officers.

ii. Finances/Budget

- The previous Chapter Crysophylos (Treasurer) is assisting the newly elected Crysophylos in planning the yearly budget.
- BOA Treasurer Jeff Steinhart is also assisting the active chapter in financial planning.
- The fall 2018 semester is being projected at approximately net zero in income/expenses, which leaves little room for house projects if continued in future semesters.
- Finances will be tighter for the spring 2019 semester due to not having full capacity in-house, but necessary expenses should still be able to be paid.



iii. Rush/Membership

Spring 2019 Rush Report	
Signed Bids	4
Outstanding Bids	1
Current Prospects (No Bid)	3

Current Membership Report		
In-house Membership	Actives	47
	New Members	2
	Total	49
Out-of-house Membership	Actives	15
	New Members	0
	Total	15
Total Membership	Actives	62
	New Members	2
	Chapter	64

- Meetings with rushees will be held over winter break.
- The current spring 2019 projection for in-house membership is 46 members.
- A new rush booth is being remodeled for spring PRO Days (new student orientations).

4. Housing Report

- A plumber was called for the kitchen water heater, but there are continuing problems with White Mechanical and securing a long-term fix.
- Maintenance still needs to be completed for the condensing furnace.
- The EM Harris punch list is now complete except for two minor issues.
- There are still concerns with leaks from the deck and water intrusion.
- Landscaping/lawn issues between Kappa Sigma will be addressed once weather improves.
- The House Manager will be meeting with BOA members after finals to review alarm procedures and house closeout items.
- Housing contracts will be continued as written for the spring 2019 semester.

5. Alumni Association Report

- The Alumni Association meeting at Ray Buehler's house for Thanksgiving with significant others went well.
- The 1107 Club is wrapping up. Scholarship money will be somewhat lagging for upcoming semesters as pledges come in and as the endowment gets established.



6. Old Business

i. Pet Policy

- The active chapter is against the 1 pet policy and have allowed another dog to live in the house.
- It has been discussed to add to the room deposit for members having a dog.
- It was noted that the 2 dogs don't roam freely and are always under watch.
- Darryl Brinkmann volunteered to investigate the insurance costs of owning a pet.
- An email vote will commence later once the house rule amendment is crafted and insurance information is gathered.

Motion by Joshua Nixon to table the new pet policy amendment until a proposed amendment has been accepted by the active chapter. Seconded by John Eash. Passed unanimously.

Post-Meeting Update: The BOA approved a revised pet proposal via an email vote on December 11, 2018. The new pet policy allows for 1 non-contained animal per 25 members (e.g. dogs, cats, etc.) with a limit of 2 non-contained animals, among other provisions.

7. New Business

i. BOA Structure Discussion

- A proposal was submitted by Michael Taylor to restructure the BOA. Below are topics that were discussed:
 - Establish and track a long-term capital improvement plan.
 - Re-establish the Beta-Eta TKE Parents Club and add the president of the Parents Club as a voting member of the BOA.
 - Establish a permanent position of undergraduate chapter advisor (active member) as a voting member on the BOA.
 - Add the Chapter Epiprytanis (Vice President) and Rush Chairman as voting members on the BOA.
 - Submit monthly reports from the actives to the BOA.

Motion by Steve Bahr for active officers to send out monthly reports with their associated BOA officer after the close of the first chapter meeting every month. Seconded by Michael Taylor. Passed unanimously.

ii. Member Appealing to Move Out of House

- Andy Krawczyk requested to move out of house for medical reasons.

Motion by Steve Bahr to accept Andy Krawcyck's appeal to move out of house. Seconded by Mark Fitch. Passed unanimously.



iii. Schedule for Next Meeting

Motion by Griffin Elliott to hold the next BOA meeting on January 27, 2019 at 10:00 A.M. CST. Seconded by Steve Bahr. Passed unanimously.

8. Remarks for the Good of the Board

- Attempt to email out pertinent documents for BOA meetings ahead of time so that BOA members can review documents beforehand for better discussion.

The meeting was adjourned at 12:05 P.M. by Chairman Steve Bahr.

Minutes were respectfully submitted by Secretary Joshua Nixon.

